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master the foundational concepts and skills necessary to become a successful clinical medical assistant written using clear and accessible language clinical procedures for medical assistants 11th edition guides you through essential medical assisting clinical procedures such as taking vital signs collecting processing and testing laboratory specimens preparing patients for examinations and procedures administering medications and assisting with office surgeries this edition is thoroughly updated throughout to align with 2022 medical assisting competencies and includes a new art program plus updated coverage of the medical record nutritional guidelines osha standards for infection control and prevention emergency preparedness and the latest medical assisting clinical guidelines more than 90 procedures help you learn key medical assisting skills with step by step instructions and clear illustrations learning features throughout focus on case based critical thinking patient education legal issues practice tips and documentation exercises and a full complement of online resources provides practice for classroom and board exams ehr documentation exercises video procedures with evaluation questions and a variety of interactive exercises to reinforce comprehension and content mastery this thorough text ensures you have the clinical skills needed to succeed in today s fast paced medical office consistent meticulous coverage ensures alignment of all content throughout the text on the evolve companion website and in the study guide more than 90 illustrated procedures offer step by step guidance with many featuring accompanying online videos learning features focus on case based critical thinking patient education legal issues practice tips and documentation examples student resources on evolve include video procedures with evaluation guizzes case based guizzes simchart for the medical office documentation exercises sample certification exams practicum activities and interactive activities new 2022 medical assisting competencies throughout represent the latest educational standards approved by caahep and abhes new updated content and skills address electronic prescribing of medications computer generated laboratory results and reports nutritional guidelines osha standards for infection control and prevention emergency preparedness and the latest clinical guidelines new art program features more than 200 new illustrations for procedures equipment and supplies used in the modern medical office

designed to help you retain key chapter content this resource includes chapter objective questions key term definition queries and problems in multiple choice fill in the blank and true or false formats

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this convenient money saving package is a must have for students training for a career in health care it includes clinical procedures for medical assistants 7th edition and the workbook for clinical procedures for medical assistants 7th edition

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this book is intended as an introduction to medical assisting courses having a balanced understanding of legal and ethical concepts and applying them to a multitude of real life clinical and administrative situations is essential to any health professional this text provides this balance by helping health professionals understand both the intention as well as the realities of the law all the while preparing them for the major ethical considerations and dilemmas they may encounter written in a straightforward manner aimed at health professionals in a variety of settings this book introduces the reader to many topics affecting health care today such as the legal system patient physician relationship professional liability and malpractice prevention confidentiality physician s public duties medical records and bioethical issues through this introduction healthcare professionals will better understand the ethical obligations to the patient the employer and themselves the law and how it is applied expanded end of chapter workbook exercises a reinforcement of key concepts legal cases pertaining to patient confidentiality managed care and death and dying integrated throughout the book appendices as a great reference tool for both the student and the professional a thorough compilation of codes of ethics a listing of health care regulatory agencies and useful medical websites additional cases are available in the appendix that can be used to expand the discussion and as a reference tool for additional clarification med tips provide quick information about the law and ethics this historical context increases student understanding of how to apply the law today and the brief scenarios and hints are an ideal resource for class discussions

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