

# Financial Analysis A Business Decision Guide Ebook Steven Bragg

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proper management of the accounts payable function calls for a comprehensive knowledge of transaction flows controls and the latest technology the payables management book delves into these topics in detail addressing the accounting for each type of payables transaction control systems use taxes payables fraud record keeping unclaimed property reporting measurement systems and more

the cost management guidebook describes a number of tools that can be used to examine the cost structure of a business including analyses for cost objects constraints and processes the book also addresses how to reduce costs in all of the major areas of a corporation including compensation sales production procurement and administration there are extensive discussions of asset reduction techniques as well as cost management reports and measurements

accounting best practices seventh edition today s accounting staffs are called on to work magic process transactions write reports improve efficiency create new processes all at the lowest possible cost using an ever shrinking proportion of total corporate expenses sound impossible not if your staff is using the best practices for accounting fully updated in a new edition accounting best practices seventh edition draws from renowned accounting leader steven bragg s extensive experience in successfully developing operating and consulting various accounting departments this invaluable resource has the at your fingertips information you need whether you ve been searching for ways to cut costs in your accounting department or just want to offer more services without the added expense the best practices featured in this excellent step by step manual constitute need to know information concerning the most advanced techniques and strategies for increasing productivity reducing costs and monitoring existing accounting systems this new edition boasts over 400 best practices with fifty new to this edition in the areas of taxation finance collections general ledger accounts payable and billing now featuring a corresponding seven minute podcast for each chapter found on the book s companion website accounting best practices is the perfect do it yourself book for the manager who wants to significantly boost their accounting department

this book shows the accountant how to deal with the unique aspects of accounting and finance in a publicly held business these issues are significantly different from those encountered in a private company so this book can be crucial for the accountant who is making the transition from private to public companies topics covered include earnings per share segment reporting and staff accounting bulletins as well as quarterly and annual reporting to the sec in addition the book addresses initial public offerings registration statements and selling shares under various sec exemptions

the credit collection guidebook shows how to achieve a balance between more sales and a reasonable amount of bad debt by focusing on the design and management of the credit and collection functions the discussion ranges from the structure of specific jobs to the full range of collection and litigation tactics that can be used to collect money from customers other topics include procedures and

controls credit rating systems skip tracing and credit risk reduction

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a well run business needs to factor risk into its daily operations in order to keep from incurring unexpected losses this book provides detailed guidance for doing so enterprise risk management describes the concept of risk management how to identify risks and how to prioritize the responses to these risks the book also shows how to integrate risk management into an organization s strategy and day to day operations and who is responsible for it the book addresses risk management at the level of the individual functional area including treasury and accounting sales and marketing human resources and information technology there is coverage of contingency planning insurance financial analysis and risk related measurements and reports risk management is a major failing in many organizations use the planning advice in this book to rise above the crowd

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delayed payments by customers can seriously impact the finances of a business but it is usually necessary to offer some level of credit to them the credit collection guidebook shows how to strike a balance between more sales and a reasonable amount of bad debt it does so by focusing on when to extend credit to questionable customers and how to select the best approach to collecting from late paying customers the discussion includes credit policies credit monitoring collection techniques and the necessary controls procedures and reports to manage the process the book also addresses more advanced concepts such as credit and collection technology the role

of product and service improvements and litigation tactics

transform purchasing operations from reactive to proactive supply management written for purchasing managers proactive purchasing in the supply chain reveals how to use the latest and best procurement practices to help your organization maximize the effectiveness and efficiency of its supply chain the ability of purchasing to dramatically increase return on investment reduce costs improve quality and shorten time to market is highlighted throughout this practical guide essential topics such as legal issues green purchasing negotiation ethics price cost analysis production inventory control purchasing risk management sourcing and demand logistics management are addressed real world case studies in each chapter demonstrate the strategies presented in the book a detailed planning model for implementing these world class procurement methods is also contained in this definitive resource the authors combine extensive industry educational research and consulting experience to cover topics such as the latest best in class purchasing methods tools procedures and systems price cost analyses and how to fight price increases how to organize the purchasing department to achieve maximum value added in the supply chain green purchasing purchasing risk management programs and procedures how to separate strategic from tactical buying step by step checklists for major purchasing functions how to overcome obstacles forecasting methods for demand management how to transform the purchasing department from a cost center to a value added operation social responsibility and ethical issues planning steps and basic management skills preparation for relevant certification programs

discusses issues not covered in other books including bestpractices budgeting closing the books and control systems includes interest factor tables sample forms for data entry sample report formats for internal as well as externalreports features flowcharts and checklists for key control points inthe major accounting processes

in a public company accountants are buried with additional reporting requirements though there is a clear opportunity to raise money through the public markets in public company accounting and finance we explore both of these aspects of a public company the accountant must learn about earnings per share segment reporting and staff accounting bulletins as well as quarterly and annual reporting to the sec meanwhile the treasurer can engage in an initial public offering file registration statements or sell shares under various sec exemptions this book covers all of these topics and more

the purchasing guidebook reveals how the purchasing department's performance can be fine tuned focusing on supplier selection and management the competitive bidding process negotiations and contract management the guidebook also addresses the many ways in which purchasing can be used to control costs in the areas of inventory management logistics and quality while also providing the financial tools to improve a number of purchasing decisions

payroll management reveals how to manage time tracking payroll processing and paying employees while also describing the united states payroll regulations and reporting requirements related to compensation benefits payroll taxes and tax remittances there are chapters dealing with payroll accounting and how to set up a system of procedures controls and recordkeeping payroll management is updated annually for the latest payroll regulations

treasury management the practitioner's guide treasury management the practitioner's guide describes all aspects of the treasury function this comprehensive book includes chapters covering the treasury department cash transfer methods cash forecasting cash concentration working capital management debt management equity management investment management foreign exchange risk management interest risk management clearing and settlement systems and treasury systems if you are a treasurer cfo cash manager or controller treasury management the practitioner's guide allows you to quickly grasp the real world of treasury management and the many practical and strategic issues faced by treasurers and financial professionals today

the cfo guidebook covers every aspect of being a cfo including risk management controls and how to engage in mergers and acquisitions the book also addresses many aspects of financial management such as budgeting cash concentration systems and investments there is also an extensive discussion of fund raising as well as the cfo's role in a public company there are review questions and answers at the end of every chapter

this book shows the accountant how to deal with the unique aspects of accounting and finance in a publicly held business these issues are significantly different from those encountered in a private company so this book can be crucial for the accountant who is making the transition from private to public companies topics covered include earnings per share segment reporting and staff accounting bulletins as well as quarterly and annual reporting to the sec in addition the book addresses initial public offerings registration

statements and selling shares under various sec exemptions

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