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dennis lock s masterly exposition of the principles and practice of project management has been pre eminent in its field for 45 years and was among the first books to treat project management as a holistic subject but project management has been kept completely up to date by regular and sensitive revisions to ensure that it remains fresh and totally relevant project management explains the entire project management process in great detail demonstrating techniques from simple charts to detailed computer applications everything is reinforced with clear diagrams and case examples many new for this edition the author has expanded discussion of topics such as supply chain management and the project management office pmo and there are new chapters about implementing change management projects and the role of senior managers in supporting projects obsolescent or less frequently used methods have been stripped out but readers of the hardback tutor s edition will find that this deleted material lives on as new chapters on the accompanying downloadable resources which have been thoroughly revised importantly that disc includes comprehensive power point presentations with hundreds of well designed slides that tutors can use directly as a valuable resource for their lectures students have always commented on this book s reader friendly style which is free of unnecessary jargon with clear diagrams and a construction that is logically organized well indexed and simple to navigate this tenth edition is certain to maintain the book s acclaimed status as the standard work for managers and students alike

designed for the management and development of professional nurses this text provides management concepts and theories giving professional administrators theoretical and practical knowledge enabling them to maintain morale motivation and productivity organized around the four management functions of planning organizing leadership and evaluation it includes new chapters on total quality management the theory of human resource development and collective bargaining additionally content has been added to include recommendations from the work of the institute of medicine and the magnet appraisal process

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