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organisations increasingly look to project management to deal with short timeframes tight budgets changing requirements and risk management in everyday operations as well as for major strategic projects project management knowledge and skills are now essential for professionals just about everywhere from teachers social workers and lawyers to engineers builders and accountants stephen hartley s project management is based on the recognised global standard for project management the project management body of knowledge pmbok guide and it incorporates aspects of

agile prince2 lean and other popular methodologies it offers a thorough overview of the principles of project management combined with tools and guidelines to manage projects of all sizes from inception to evaluation written in an accessible and engaging style stephen hartley s widely used text has been fully revised and updated it focuses on shared responsibility transparent documentation reporting achievement over activity and continuous improvement it is illustrated with examples and case studies and accompanied by a suite of downloadable templates and tools stephen hartley is without doubt australia s leading authority on project management this book is the bible for any current or future project manager dr tim baker author of the end of the performance review

this book project management is to facilitate the successful completion of projects for this reason it puts particular emphasis on the importance of careful preparation and strategic co operation within the project team the first part of this new textbook offers a description of the project based approach to the work environment an analysis of when such an approach is appropriate and an account of how to make projects work in addition this part of the book discusses the role of planning software within the project environment part two of the book describes the practical tools and skills needed to tackle projects a number of the skills outlined in part two are also relevant to learning contexts other than projects this new edition offers additional material on the life cycle of the project from setting up to completing a project new sections deal with skills such as brainstorming and decision making in the project group the text makes for required reading for project management students everywhere

project management introduces business and management students to project based working as a means to tackle projects successfully in a unique and accessible way not only in business circles but also in the field of education increasingly more activities are performed using a project based approach consider for example comprehensive study assignments internal projects and projects during work placements and the final stages of a degree this book s line of approach is practice oriented based on assignments groups of two to three students work on a project plan and an executive summary students can also opt for a real assignment for a company or for one of the cases of the accompanying website added to this fifth edition are examples and illustrations new sections about various subjects and a chapter about the flexible project approach scrum

the book describes the complete project process in individual steps for sap s 4hana project management based on the sap activate implementation methodology by imparting knowledge based on experience with real sap projects the book supports project managers in developing skills and qualifications that will lead them to the

successful management of sap projects in this context it emphasizes the crucial role of human interaction from the start to the successful completion of projects and provides useful tips on how to recognize and avoid pitfalls enriched with a wide range of material such as templates checklists and practical examples the book provides concrete guidance for project managers and participants on how to successfully manage ongoing projects the book is valuable for both beginners and experienced project managers and also gives decision makers and stakeholders an excellent insight into the planning and management of large projects

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